

**Youth in Philanthropy Instructor
YIP Wayland
Job Description**

Overview

The Foundation for MetroWest seeks an energetic and passionate individual to educate and mentor local youth participating in our Youth in Philanthropy (YIP) program.

A unique experiential learning program, YIP provides participants the knowledge to become engaged and informed civic leaders in our community by learning the importance of philanthropy and the needs that exist in our backyard. YIP also helps local youth develop valuable 21st century skills, including critical thinking, public speaking, consensus-building, and case-making. The YIP Wayland group, comprised of 15 to 20 middle school students, will work together to evaluate and distribute funds to worthy nonprofits in the MetroWest community.

The goals of YIP are:

- To give students the skills that they need to be successful and active civic leaders
- To guide youth in identifying their philanthropic interests and goals through exposure to philanthropy, nonprofit organizations, and fundraising
- To improve our communities by granting funds to local organizations dedicated to improving the lives of youth
- To build a culture of philanthropy among our communities' youth that will be carried through to the next generation

The Foundation currently has a YIP Instructor position available for our winter program in Wayland. This program meets in Wayland from 2:30 to 3:45pm on Monday afternoons. The program begins on November 4 and ends on March 30.

A training program with regular check-ins and ongoing support is required of all instructors.

Responsibilities

- Educate students using the Foundation's philanthropy, leadership and grant making curriculum as a guide
- Guide students in the promotion of community leadership and giving by providing a deep understand of how individual/group actions and grant making impact the community
- Provide a safe, inclusive, and engaging learning environment that supports student learning, leadership, and growth
- Develop and maintain positive relationships with YIP participants and serve as a professional role model and mentor
- Accompany and support students during site visits to local nonprofit organizations
- Communicate regularly with students and Foundation staff
- Complete administrative duties, including attendance tracking, updating class information on YIP's online platform, collecting student paperwork, etc.

Commitment of ~ 4 hours/week for 15 weeks

Qualifications

- Interest and experience in working with and mentoring youth and teens
- Experience and comfort with classroom management
- Passionate about community development and service learning
- Ability to demonstrate a theoretical foundation in the principals and practices of philanthropy, leadership and the nonprofit sector
- Personal connection to philanthropy (volunteer, board member, staff member, etc.) preferred
- Strong interpersonal skills
- Creative, professional, flexible, and excellent sense of humor
- Experience working with a diverse range of individuals and accepting of different perspectives and cultures
- Ability to build a climate of inclusivity
- Knowledge of MetroWest community a plus
- CORI and Driving Record checks required

To Apply

Please submit your résumé and cover letter to:

Julie Williams, Program Officer

jwilliams@foundationformetrowest.org

Phone: 508-647-2260