



FOUNDATION FOR METROWEST

Arts & Culture Grant Program: 2019 Guidelines

Through its Fund for the Arts & Culture, the Foundation for MetroWest awards discretionary grants that align with our vision for a vibrant community where artistic and cultural projects improve the quality of life for our residents and contribute to the economic vitality of our region. In particular, we seek to support, promote, and provide access to arts and cultural programming that celebrate creative expression, foster an appreciation of diversity, and preserve our area's collective history and heritage.

One-year grants of up to \$10,000 are awarded.

GRANT PROCESS

The 2019 grant cycle is an online process and will operate based on the following timeline:

- June 24 9:00 AM..... Applications open online: www.bit.ly/ffmw_foundant
- August 5 5:00 PM..... Deadline for proposals
- September 16 – October 4..... Potential site visits and/or follow-up conversations
- Mid-November..... Applicants notified of decision

ELIGIBILITY

Applicants must:

- Have 501(c)(3) tax status as a registered nonprofit organization OR have an eligible fiscal sponsor
- Not discriminate in the hiring of staff or the provision of services on the basis of race, religion, gender or gender identity, sexual orientation, age, national origin, or disability
- Serve the [MetroWest region](#)

Ineligible organizations include:

- City/town agencies, including libraries
- Individuals
- Schools – private, public, pre-K, charter, or Chapter 766

Please note, the Foundation for MetroWest reviews youth-serving programs through the Youth Development Grant Program and will not consider such requests through the Arts & Culture Grant Program. To learn more about the Youth Development Grant Program, please see our [website](#).

WHAT WE WILL FUND

We support nonprofit organizations whose primary mission is to provide access to arts and cultural programming in our region. Specifically, we encourage proposals that focus on:

- Visual and/or performing arts education for adults and families, including veterans, individuals with disabilities, aging adults, etc.
- Performance series that resonate with changing audiences
 - Note: single performances will not be considered



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- Gallery exhibitions or programming
- Celebration or preservation of historic cultural landmarks in our region

Capacity building and general operating grants will also be considered.

SELECTION CRITERIA

When reviewing proposals the Foundation considers:

- Programs that meet a documented need, are well planned, and have clear, measurable goals
- Organizations that are financially sound and have the capacity to support the proposed project
- Potential impact on the intended beneficiaries
- Potential for sustainability and impact beyond the grant period
- Clearly indicate how the requested funds will be used within a specified timeframe
- Organizations who prioritize serving the MetroWest region or a specific community within the region

SPECIAL NOTE FOR PRIOR GRANTEES

To be eligible for funding, a prior grantee must have completed its project and/or spent all funds from Foundation for MetroWest, and submitted its final report. Foundation for MetroWest does not accept interim reports. Final report forms are available by logging into your online account. If you have questions or would like to request an extension for your final report, please email grants@foundationformetrowest.org.

HOW TO APPLY

1. Beginning June 24th, applicants will have access to the application form online.
2. If your organization is new to FFMW, please create an account.
 - a. www.bit.ly/ffmw_foundant
 - b. See www.bit.ly/ApplicantTutorial for a short video tutorial.
3. If your organization has applied to FFMW in the past, please log into your existing account.
 - a. www.bit.ly/ffmw_foundant
4. Once you are logged into your account, click on the Apply icon from the top menu bar.
5. Select **2019 Competitive Grant Program**.

GRANT AWARDS

Awards will be determined by mid-November. Grantees will be notified by email of decisions and grant recipients will receive necessary paperwork and funding within two weeks of the notification date.

DEADLINE TO APPLY: AUGUST 5, 2019 AT 5:00 PM

If you have questions regarding the eligibility or suitability of your proposal, we encourage you to email grants@foundationformetrowest.org as early as possible to schedule a time to discuss.