



## MetroWest Hunger Relief Fund: 2019 General Operating Grants RFP

Foundation for MetroWest (FFMW) recognizes that there is no singular barrier to food access in our region. As such, its MetroWest Hunger Relief Fund is structured to address hunger as a regional, systemic problem. Our mission for the MetroWest Hunger Relief Fund is to invest in local organizations that work across the food system to eliminate hunger and provide food security to all MetroWest residents. Grants are awarded to nonprofits and town agencies to provide immediate aid to residents in MetroWest.

In 2018, FFMW granted more than \$150,000 to agencies that range from food pantries and on-site feeding programs to food recovery organizations and farms that donate a significant portion of crops to hunger relief organizations.

### GRANT PROCESS

The 2019 grant cycle is an online process and will operate based on the following timeline:

- March 25 9:00 AM Applications open online: [www.bit.ly/ffmw\\_foundant](http://www.bit.ly/ffmw_foundant)
- April 3 3:00PM Information session<sup>1</sup>
- May 3 5:00 PM Deadline to submit
- Month of May..... Potential site visits and/or follow-up conversations
- Early June..... Applicants notified of decision

### ELIGIBILITY

Applicants must:

- Have 501(c)(3) tax status as a registered nonprofit organization **OR** have an eligible fiscal sponsor **OR** be a town/city agency
- Serve the MetroWest region

### TYPES OF GRANTS AWARDED

Grants through the MetroWest Hunger Relief Fund typically range from \$1,000 - \$5,000 and support the purchase of food, or general operations for organizations that do not purchase food. Capital\* or capacity building requests will not be considered.

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<sup>1</sup> To be held at Morse Institute Library, Lebowitz Meeting Hall. Register here: [http://bit.ly/mwhrf\\_info\\_session](http://bit.ly/mwhrf_info_session)



**\*Please Note – The Alleviating Hunger and Homelessness Small Capital Grant Program is a separate grant process. Hunger relief organizations can apply to both grant programs if they have projects or needs that are eligible for both programs.**

**Additionally, please be aware that the application does not ask for specific request amounts as that is determined by the Foundation based on a multitude of factors.**

#### **HOW TO APPLY**

1. Beginning March 25<sup>th</sup>, applicants will have access to the application form online\*\*.
2. If your organization is new to FFMW, please create an account.
  - a. [www.bit.ly/ffmw\\_foundant](http://www.bit.ly/ffmw_foundant)
  - b. See [www.bit.ly/ApplicantTutorial](http://www.bit.ly/ApplicantTutorial) for a short video tutorial.
3. If your organization has applied to FFMW in the past, please log into your existing account.
  - a. [www.bit.ly/ffmw\\_foundant](http://www.bit.ly/ffmw_foundant)
4. Once you are logged into your account, click on the Apply icon from the top menu bar.
5. Select **2019 MetroWest Hunger Relief**.

**DEADLINE TO APPLY: MAY 3, 2019 AT 5:00 PM**

*If you have questions regarding the eligibility or suitability of your application, email [grants@foundationformetrowest.org](mailto:grants@foundationformetrowest.org) as early as possible to schedule a time to discuss.*

**\*\*If you require a paper application, please call 508.647.2260 or email [grants@foundationformetrowest.org](mailto:grants@foundationformetrowest.org) and we would be happy to accommodate your needs.**