



## 2018 Grant Cycle

The Southborough Community Fund (SCF) promotes a spirit of philanthropic giving to support organizations that are working to create solutions for current needs and that are implementing new ideas that will improve Southborough for the future. We encourage grant applications that bring innovative thinking to big issues and small ones.

Grants range from \$1,000 to \$10,000; grants of more than \$10,000 may be considered on a case-by-case basis for projects of exceptional merit.

### GRANT PROCESS

SCF is a fund of the Foundation for MetroWest with a separate Community Board that is responsible for evaluating and allocating grant awards. The 2018 grant cycle is an online process and will operate based on the following timeline:

- June 4..... Applications open online: [www.bit.ly/ffmw\\_foundant](http://www.bit.ly/ffmw_foundant)
- September 7 at 5:00 PM..... Deadline for proposals
- October..... Potential site visits and/or follow-up calls
- By end of October..... Applicants notified of decision
- Early to mid November..... Grant award celebration for 2018 grantees

### ELIGIBILITY

All applicants must have:

- 501(c)(3) tax status as a registered nonprofit organization **OR** have an eligible fiscal sponsor **OR** be a Town of Southborough department, board, or commission
- Programming that wholly or predominantly serves Southborough residents

At this time, SCF will **not** accept applications from:

- Southborough schools
- Organized youth sport programs

### WHAT SCF WILL FUND

Proposals may be submitted for:

- Programming (existing, pilot, or expanded)
- Capacity-building efforts including, but not limited to:
  - Strategic planning
  - Data and evaluation
  - Organizational development
  - Communications and marketing
  - Board of Directors (e.g., succession planning)

On a limited basis, the SCF will consider funding operations and general support. Organizations seeking operations and general support should be prepared to explain any decreases in funding from government sources, as well as plans to sustain going forward.

Capital requests will **not** be considered.

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*Southborough Community Fund: a Fund of the Foundation for MetroWest*



## **FOCUS AREAS**

- **HUMAN SERVICES**

To support families, youth, seniors, and underserved populations in creating pathways that improve overall quality of life.

- **ARTS & CULTURE**

To support the cultural vitality of the Southborough community, including the visual arts, the performing arts, and historic preservation.

- **ENVIRONMENT**

To preserve Southborough's natural resources and to increase environmental awareness, education, and engagement.

- **COMMUNITY BUILDING**

To support increased volunteerism and community involvement, to strengthen civic engagement, and to emphasize collaborations that enhance community initiatives.

## **HOW TO APPLY**

1. If your organization is new to SCF or the Foundation for MetroWest, please create an account.
  - a. [www.bit.ly/ffmw\\_foundant](http://www.bit.ly/ffmw_foundant)
  - b. See [www.bit.ly/ApplicantTutorial](http://www.bit.ly/ApplicantTutorial) for a short video tutorial.
2. If your organization has applied to SCF or the Foundation for MetroWest in the past, please log into your existing account.
  - a. [www.bit.ly/ffmw\\_foundant](http://www.bit.ly/ffmw_foundant)
3. Once you are logged into your account, click on the Apply icon from the top menu bar.
4. Select **2018 Town Funds**.

**TO APPLY: [WWW.BIT.LY/FFMW\\_FOUNDANT](http://WWW.BIT.LY/FFMW_FOUNDANT)**

**DEADLINE: SEPTEMBER 7, 2018 AT 5:00PM**

*If you have questions regarding the eligibility or suitability of your proposal, we encourage you to email [grants@foundationformetrowest.org](mailto:grants@foundationformetrowest.org) as early as possible to schedule a time to discuss.*