



2011 METROWEST FUND FOR THE ENVIRONMENT

PURPOSE

Foundation for MetroWest announces the availability of grant funds from the **MetroWest Fund for the Environment** for 2011.

The purpose of the grant award is to provide support for programs that protect and preserve the environment in all its forms, land, air, water, plants, and wildlife, in the MetroWest region.

SELECTION CRITERIA

Preferences will be given to proposals which:

- Address significant community issues
- Present innovative, entrepreneurial, practical and achievable projects
- Present clear work plans illustrating the ability to achieve the project's goal(s)
- Focus on strategic innovations that encourage collaboration, cooperation, create efficiencies, and reduce duplication of services. Collaborations may take place with other nonprofit organizations and/or with for-profit entities.
- Confirm that the organization is reasonably financially stable, with no overwhelming threats to continued viability
- Substantiate experienced leadership, at both the staff and board levels
- Explain clearly how the funds will be used
- Provide a plan for sustainability beyond the funding period

ELIGIBILITY

- Eligible applicants must be recognized under section 501(c)(3) of the Internal Revenue Code
- Schools and public agencies are not eligible
- Applicants purpose and programs must serve the MetroWest community as defined by the Foundation (Acton, Ashland, Boxborough, Carlisle, Concord, Dedham, Dover, Framingham, Harvard, Holliston, Hopkinton, Hudson, Lexington, Lincoln, Marlborough, Maynard, Medfield, Medway, Milford, Millis, Natick, Needham, Sherborn, Southborough, Stow, Sudbury, Walpole, Waltham, Wayland, Wellesley, Westborough, Weston and Westwood)

- Proposals may be submitted for new or existing projects, programs, or operating purposes. To encourage collaboration, two or more organizations may submit a joint proposal in addition to a proposal exclusively for their own purposes.

APPLICATION INSTRUCTIONS & DEADLINE

Note: Only applications that adhere to the following instructions will be considered.

- Applications **must be sent electronically**. The application form is available [on our website](#).
- Project and operating budgets **must be submitted electronically**. Please use the [Associated Grant Makers Project and Budget Summary Form](#).
- You must email the completed application, along with your project and operating budgets to environment@foundationformetrowest.org by **August 12th at 5:00 PM**.
- Your IRS Determination Letter and your most recent audited financial report or 990, **must be sent by hardcopy** and postmarked by **August 12th, 2011** by U.S. Post Office to:

Foundation for MetroWest
21 Eliot Street
Natick, MA 01760
Attn: Mary Crowley

- All applicants will receive an email acknowledgement when materials are received.
- Grantees are expected to adhere to the Foundation's Publicity Guidelines. You can download a copy on [the Grant Application page](#).
- Grant applicants will be notified after **December 5, 2011**.

AWARDS

Grant requests of **up to \$10,000** will be considered. Funding is contingent upon the organization's successful evaluation and reporting of past grant awards from Foundation for MetroWest. **Your application will not be considered if any previous year reporting has not been completed.**