

Class Calendar & Curriculum Overview Fall 2017

Tuesdays, 7:00-8:30 pm

The Grange Hall: 326 Concord Road, Sudbury

Session	Date	Description
1	September 19	Introductions, defining philanthropy Homework: Learn about your family's philanthropic history
2	September 26	Learning about the Foundation for MetroWest Defining Community Community needs assessment quiz
	<i>Saturday or Sunday, October TBD</i>	Site & Service Day *
3	October 3	Nonprofit Structure, Fundraising planning
4	October 10	First Time Philanthropists Grants: application criteria, what is an RFP?, budgets
5	October 17	Sample Decision Making, Consensus building, Introduce YIP Board
6	October 24	3 Economic Sectors, Board Speeches and Vote, Proposals Distributed
7	October 31	Grant Decision Making, Fundraising, Mid-program check-in, Civic Engagement
8	November 7	Grant review & discussion, Fundraising check-in
9	November 14	Site visit preparation
10	November 28	Site visits – 3:30-6:30*
11	December 5	Site visits – 3:30-6:30*
12	December 12	Site Visit Reflection, Final Decision making
13	January 2	Final Decisions, Preparation for Grant Defense Presentation
14	January 9	Preparation for Grant Defense Presentation
15	January 16	Grant Defense Presentation, 7pm
16	January 23	Preparation for Giving Ceremony Program Evaluations, Alumni information
17	Thursday, January 25	Giving Ceremony- presentation of checks to grantees*

***Meeting locations vary**